

Engineering Payroll

State of Texas Previous Employment Form

Name: _____ UIN: _____

Instructions:

- All prior employment with the Texas A&M University System, and any other agency or institution of the State of Texas, including employment as a student worker, will be counted as state service.
- Employment with independent school districts and/or junior or community colleges will not be counted. State service credit is used to calculate eligibility for longevity pay and monthly accrual rates for leave eligible employees
- Complete a form for each State agency for which you were employed. The agency will be contacted to verify time worked.

Agency Name: _____

Department: _____

City/State/Zip: _____

From (MM/YYYY): _____ To (MM/YYYY): _____

Names Used During Employment: _____

Authorization:

I hereby authorize the State agency listed above to verify relevant employment data for the purposes of determining total State of Texas service for longevity pay eligibility and vacation accrual rates.

Signature: _____ Date: _____

With few exceptions, you have the right to request, receive, review and correct information about yourself collected using this form.

Please return this form to Engineering Payroll

125 Spence Street – Zachry 531
MS 3132
College Station, TX 77843

E-mail: enrpayroll@tamu.edu
Fax: 979-458-7490

For questions regarding this form, please call 979-458-7498.