

Engineering Human Resources & Payroll

BIWEEKLY PAYROLL SCHEDULE September 2024 – August 2025

Payroll Period #	From	Thru	Timesheets Due	Pay Date	Longevity Pay Dates
1	<i>Aug 18</i>	<i>Aug 31</i>	Aug 29*	<i>Sep 06</i>	
2	<i>Sep 01</i>	<i>Sep 14</i>	Sep 13	<i>Sep 20</i>	L
3	<i>Sep 15</i>	<i>Sep 28</i>	Sep 27	<i>Oct 04</i>	
4	<i>Sep 29</i>	<i>Oct 12</i>	Oct 11	<i>Oct 18</i>	L
5	<i>Oct 13</i>	<i>Oct 26</i>	Oct 25	<i>Nov 01</i>	
6	<i>Oct 27</i>	<i>Nov 09</i>	Nov 08	<i>Nov 15</i>	L
7	<i>Nov 10</i>	<i>Nov 23</i>	Nov 21*	<i>Nov 29</i>	(No Ins)
8	<i>Nov 24</i>	<i>Dec 07</i>	Dec 06	<i>Dec 13</i>	L
9	<i>Dec 08</i>	<i>Dec 21</i>	Dec 13*	<i>Dec 27**</i>	
10	<i>Dec 22</i>	<i>Jan 04</i>	Jan 03	<i>Jan 10</i>	L
11	<i>Jan 05</i>	<i>Jan 18</i>	Jan 16*	<i>Jan 24</i>	
12	<i>Jan 19</i>	<i>Feb 01</i>	Jan 31	<i>Feb 07</i>	L
13	<i>Feb 02</i>	<i>Feb 15</i>	Feb 14	<i>Feb 21</i>	
14	<i>Feb 16</i>	<i>Mar 01</i>	Feb 28	<i>Mar 07</i>	L
15	<i>Mar 02</i>	<i>Mar 15</i>	Mar 12*	<i>Mar 21</i>	
16	<i>Mar 16</i>	<i>Mar 29</i>	Mar 28	<i>Apr 04</i>	
17	<i>Mar 30</i>	<i>Apr 12</i>	Apr 11	<i>Apr 18</i>	L
18	<i>Apr 13</i>	<i>Apr 26</i>	Apr 25	<i>May 02</i>	
19	<i>Apr 27</i>	<i>May 10</i>	May 09	<i>May 16</i>	L
20	<i>May 11</i>	<i>May 24</i>	May 21*	<i>May 30</i>	(No Ins)
21	<i>May 25</i>	<i>Jun 07</i>	Jun 06	<i>Jun 13</i>	L
22	<i>Jun 08</i>	<i>Jun 21</i>	Jun 20*	<i>Jun 27</i>	
23	<i>Jun 22</i>	<i>Jul 05</i>	Jul 02*	<i>Jul 11</i>	L
24	<i>Jul 06</i>	<i>Jul 19</i>	Jul 18	<i>Jul 25</i>	
25	<i>Jul 20</i>	<i>Aug 02</i>	Aug 01	<i>Aug 08</i>	L
26	<i>Aug 03</i>	<i>Aug 16</i>	Aug 15	<i>Aug 22</i>	

**Indicates timesheets are due early because of holidays or other events*

***Indicates pay date during holiday/office closure*

NOTES:

- Some departments have created their own schedules to allow more time for approvals. Please follow department schedules when applicable.
- Please contact your department's business office if you have questions about late time submissions or missed pay.
- The above schedule is subject to updates based on processing requirements.