

Engineering 2022-2023 Holidays and Calculation Information

Holiday	Dates
Labor Day	Sep. 5, 2022
Thanksgiving	Nov. 24-25, 2022
Winter Break	Dec. 26-30, 2022
Martin Luther King, Jr. Day	Jan. 16, 2023
Spring Break	Mar. 17, 2023
Memorial Day	May 29, 2023
Juneteenth	Jun. 19, 2023
Independence Day	July 4, 2023

Leave of Absence & Unpaid Leave Calculations:

By Days:

Divide # of days worked by # of working days in month
 Then multiply by monthly FTE
 Then multiply by percent effort

By Hours:

Divide # of hours worked by # of working hours in month
 Then multiply by monthly FTE
 Then multiply by percent effort

Number of Days/Hours in Each Month

Month	Days	Hours
Sept 2022	22	176
Oct 2022	21	168
Nov 2022	22	176
Dec 2022	22	176
Jan 2023	22	176
Feb 2023	20	160
Mar 2023	23	184
April 2023	20	160
May 2023	23	184
June 2023	22	176
July 2023	21	168
Aug 2023	23	184
FY 2023 Total	261	2088