## SCHEDULE OF 2020-2021 BIWEEKLY PAY PERIODS

**September 1, 2020**

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<th>Payroll Period #</th>
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<th>Timesheets Due</th>
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<th>Longevity Pay Dates</th>
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*Denotes early due dates because of holidays or year end

**NOTES:**
- Current pay period timesheets approved between due date and settlement should be picked up during pay calculations prior to settlement.
- Prior pay period timesheets (back pay) approved after initialization will not be reflected on the current payroll. If needing to pay ASAP, send supplement to engsupplements@tamu.edu no later than the current timesheet due date.
- The above schedule is subject to change based upon processing requirements.
- Engineering Payroll has compiled a list of recommended reports that can be run to check departmental payroll. Those reports can be found under Departmental Resources > Guidelines on the Engineering Payroll Website. [https://tees.tamu.edu/payroll/index.html](https://tees.tamu.edu/payroll/index.html)