

**Texas Engineering Experiment Station
RATE DEVELOPMENT WORKSHEET**

Account Title: _____
 Account Number: _____
 P.I.: _____
 Division: _____
 Period Rate development is effective: From: _____
 To: _____
 Rates can be used for 2 years but will be reviewed yearly.

Estimated Costs:

I. Salaries and Wages (please list all salaries and wages that will be charged to the service account):

Name	Salary	Fringe	Total
Total Salaries			

II. Supplies, services and miscellaneous expense (indicate the type of expense and the estimated amount to be charged to the service account):

Type of Expense	Total
Total Other Expenses	

III. Equipment Depreciation - In computing rates, consider prior year actual depreciation, likely acquisitions, and retirements as well as items that will become fully depreciated.

Equipment	Useful Life	Original Cost	Less: Accum. Depreciation	Current Year Depreciation	Amount Remaining to Depreciate

IV. Total Expense Calculation:

Salaries _____

Other Expenses _____
Depreciation Expense _____
General & Administrative allocation _____
Surplus from prior period (subtract) _____
Deficit from prior period (add) _____
Total Expenses _____

V. Estimated Number of Units Produced/Consumed

(please specify units: e.g., hours, minutes, pieces, tests)

Sponsored Projects _____
Own Division _____
Other University Departments _____
Outside University _____

VI. Rate Development:

Cost per unit _____
(Divide total expenses by total output/consumption)

Approvals:

P.I.

Controller

Associate Agency Director and CFO