1. External Employment Disclosures – System Regulation

   **31.05.01 Faculty Consulting and External Professional Employment**

   Complete the Faculty Consulting and External Professional Employment form

   **31.05.02 External employment (Staff)**

   Complete the Non-Faculty External Employment form

2. Financial Conflict of Interest – System Regulation

   **15.01.03 Financial Conflict of Interest in Sponsored Research**

   The Definitions Section explains Conflict of Interest and Significant Financial Interest that need to be disclosed.

   Maestro Instruction to complete FCOI Disclosure.

3. Federal sponsors – There is an increased emphasis on foreign influence. The guidance is to disclose in Current & Pending or Other Support. This can be visiting professor positions or Chair positions.

   **NIH** – very broad – access to resources – paid or unpaid

   **NIH FAQs** – offers good explanations – when in doubt, disclose.

   **NSF** – clarification to 1978 requirement to disclose all sources of support, foreign and domestic.

   **DOE** – requirements regarding foreign talent programs

   **DOD** – key personnel to disclose all current and pending projects, time commitment to other projects, and funding sources.

4. Office of Science and Technology Policy will be holding meetings at academic institutions to talk to researchers and students on research security.

5. Visitors and volunteers - On occasion faculty serve as a host to a visitor or intern. As the host, please be aware of the approval process for each type of situation. Please contact Engineering HR for approval and paperwork processing: engineeringhrvisitors@tamu.edu

6. General Reminders -
   Relationships need to be disclosed

   Considerations –
   - Where are you going?
   - How long will you be gone?

   Need to work with SRS/TEES to notify sponsor if more than 3 months
   Need to work with IFSF to assign an alternate host for visiting scholars if more than 2 weeks
   Need to work with Ethics & Compliance to manage export-controlled projects

November 12, 2019