



NDA INTAKE FORM

TEES NDAs cover TEES/College of
Engineering Employees ONLY

TEES Requestor (PI) Principal Investigator

Name
Department
Phone
Email

Other Party

Entity Name
Address
Contact Person
Email
Phone

Purpose/Summary of discussions:

Receiving Sending Both

Confidential Information:

List any related project, proposal, or agreement:

Approaching Yes No Further details/Provide date
deadline? (*Proposal,*
site visit, meeting, etc.)

SERVICE CENTER TESTING

Is this NDA related to services that are being Yes No
provided under a TEES Service Center? If yes,
provide Service Center Account #

Expected deliverables?

Are results confidential?

Are publications expected?